

# ROSSELL INDIA LIMITED



9<sup>th</sup> April, 2024

The Department of Corporate Services BSE Limited Ground Floor, P. J. Towers Dalal Street, Fort Mumbai – 400 001 Scrip Code : 533168	National Stock Exchange of India Ltd. Listing Department, Exchange Plaza, Bandra-Kurla Complex Bandra (E), Mumbai – 400 051 Symbol: ROSSELLIND
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Dear Sirs,

Sub.: **Intimation under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015- Reminder to the Shareholders holding shares in Physical Mode for KYC Updation**

In terms of the provisions of Regulation 30 read with Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the copy of reminder letter sent to all the Shareholders holding shares in physical mode for KYC Updation, in accordance with the SEBI Circulars dated November 03, 2021, as amended by circulars dated December 14, 2021, March 16, 2023, September 26, 2023 and November 17, 2023.

Kindly take the above on your record.

Yours faithfully,  
For **ROSSELL INDIA LTD.**

**(NIRMAL KUMAR KHURANA)**  
**DIRECTOR (FINANCE) AND**  
**COMPANY SECRETARY**



Encl.: as above

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REGISTERED OFFICE : JINDAL TOWERS, BLOCK 'B', 4TH FLOOR, 21/1A/3, DARGA ROAD, KOLKATA - 700 017  
CIN : L01132WB1994PLC063513, WEBSITE : [www.rossellindia.com](http://www.rossellindia.com)  
TEL. : 91 33 2283-4318, 4061-6082, 6083, 6069, FAX : 91 33 2290-3035, E-mail : [corporate@rosselltea.com](mailto:corporate@rosselltea.com)



## Rossell India Limited

(CIN: L01132WB1994PLC063513)

Registered Office: Jindal Tower, Block "B", 4th Floor, 21/1A/3, Darga Road, Kolkata – 700017

Tel No.: 91 33 22874794, 40616082 & 40616083

e-mail: corporate@rosselltea.com, Website: www.rossellindia.com

Date : 09.04.2024

RTLN/KYC/REMINDER

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NO 20 ERRABALU CHETTY ST,  
P.O. BOX NO.211,  
MADRAS 600 001.  
600001

Dear Shareholder,

**Sub: Furnishing of PAN, KYC and Nomination and other details etc.**

This is to bring to your notice that the SEBI, vide its circular dated November 03, 2021 (*subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023*) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024** upon furnishing all the following details:

1. PAN
2. Choice of Nomination (either opt-in or opt-out)
3. Contact details: postal address with PIN, Mobile Number and E-mail address
4. Bank Account details (Bank and branch name, bank account number, IFSC Code)
5. Specimen Signature through **Form ISR-2**

Since the aforesaid details with respect to the shares held by you in the Company are not present in the database of our Registrars, hence we request you to kindly furnish the same to our Registrar and Share Transfer Agents (RTA) through the **Form ISR-1**, along with the necessary attachments / documents as stated in the form itself. While filling up the form, please strike out the portion(s) which are not applicable to you.

Please note that the PAN to be furnished by you **should have be linked with Aadhaar**. In case the same is not so linked, you are requested to do the same **immediately**. In the event such linkage is not done then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which **PAN** has not been furnished.

For appointing a nominee you are requested to furnish **Form SH-13**. While filling up the form, please strike out the portion(s) which are not applicable to you.

In case you do not wish to nominate any person as nominee with respect to the physical shares held by you, then you are required to furnish **Form ISR -3**.

In case you wish to cancel / change nomination at a later date with respect to the physical shares held by you, please furnish **Form SH-14**.

The above-mentioned Forms can be downloaded from the website of the Company at <https://www.rossellindia.com> as well as from the website of the RTA at <https://www.cbmsl.com>.

The documents as stated above can be provided to the RTA by any of the following mode:

1. Through "In Person Verification (IPV)" at the office of the Registrars. In this case kindly take the original documents along with the copy/copies thereof. The authorised person of the RTA shall verify the original documents furnished by the investor and retain copy/copies with IPV stamping with date and initials;
2. Through hard copies to be sent by post/courier which are self-attested;
3. Through electronic mode with e-signature at [rta@cbmsl.com](mailto:rta@cbmsl.com):

**In terms of the aforesaid SEBI circulars, if security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024 till date of Updation) pertaining to the securities held after the said Updation automatically.**

Kindly take note of the above and furnish the aforesaid documents at the earliest.

In case you have already furnished the aforesaid documents, please ignore this communication.

For your ready reference, following contact information of our RTA for submission of details as stated above:

**CB Management Services (P) Ltd,**  
P-22 Bondel Road, Kolkata- 700019  
**Email:** [rta@cbmsl.com](mailto:rta@cbmsl.com)  
**Phone:** 033-40116700

Yours faithfully,  
For **Rossell India Limited**  
**N K Khurana**  
**Director (Finance) and**  
**Company Secretary**